

Providing interim managers, consultants and solutions to the public sector

Open Reference

To Whom It May Concern

Simon David Bailey

I am pleased to provide this reference for Simon Bailey who has worked on a number of major contracts for Public Sector Consultants in the Local Government Revenues and Benefits field.

Simon has conducted a number of diagnostic and Benefit service improvement reviews. Following on from this he has worked as part of the team implementing recommendations arising from Service Improvement action plans and assisted in the management of Benefit Services.

Undoubtedly though his major strength has been in project managing to a successful conclusion the implementation Benefit related IT systems, in particular Electronic Document Management and Workflow systems.

Simon is a conscientious worker who has demonstrated many outstanding qualities in undertaking contract work for Public Sector Consultants.

He is always committed to the task in hand working long hours to ensure a successful conclusion to the project. He shows a complete understanding of both Benefits law and administration coupled with the knowledge of the IT infrastructure required to support and improve service delivery and the ability to deliver successful outcomes on these types of projects.

He has always shown honesty and integrity at all times and has demonstrated that he is able to successfully negotiate on behalf of an authority with externally contactors and suppliers.

In undertaking work of this nature he has also shown that he is able to relate to and communicate, both orally and in writing, with members of staff at all levels including Director level. He is able to extend these communications skills to Member level as well.

He has an outgoing personality and is well liked and respected by all members of staff and management.

I would have no hesitation in employing Simon for Benefits service and system related work and would recommend him to prospective employers for work of this nature.

A handwritten signature in black ink, appearing to read 'Peter Coles', with a stylized flourish underneath.

Peter Coles
Operational Manager
Revenues and Benefits